



MINUTES

**Of a Meeting of the Council of the City of Kenora
Tuesday, February 21, 2017
City Hall Council Chambers
12:00 p.m.**

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**With** Mayor D. Canfield in the Chair, Councillor M. Goss, Councillor R. McMillan, Councillor L. Roussin, Councillor S. Smith and Councillor C. Wasacase

**Regrets:** Councillor D. Reynard

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk

## **Call to Order**

Mayor Canfield called the meeting to order and Councillor Wasacase delivered a blessing.

## **Public Information Notices as per By-law Number 144-2007**

### **Mayor Canfield then read the following notices:-**

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- Council will adopt new cemetery rates for the Lake of the Woods Cemetery
- Council will approve an appropriation from the Tax Write off Reserve in the amount of \$203,657.89, to offset the cumulative reduction in municipal tax revenues as a result of Canadian Tire minutes of settlement, with any potential shortfall to be taken from the City's contingency reserve

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Canfield then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

Councillor McMillan declared an indirect pecuniary interest as it relates to resolution number 4 and 23 regarding the 2016 December Financial Statements and committee minutes as it relates to the Police Services Board and his spouse who is a member of the Board.

## **Confirmation of Minutes**

### **1. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-

Regular Council – January 17, 2017

## **Deputations**

None

## **Additions to the Agenda**

None

## **Corporate Communications**

### **2. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the new Corporate Communications Plan and Communication Strategy for the City of Kenora; and further

That Council gives three readings to a bylaw to amend the comprehensive City Policy manual to adopt a new Communications Policy #LS-10-1 and a new Social Media Policy #LS-10-2.

## **By-law Enforcement Summer Student**

### **3. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council approves one additional summer student for 2017 summer employment as a bylaw enforcement officer to assist in enforcement; and further

That the 2017 operating budget reflect this additional student.

## **December 2016 Financial Statements**

### **4. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at December 31, 2016.

**Councillor McMillan declared a pecuniary interest on this resolution.**

## **Harbour Advisory Committee Completion**

### **5. Moved by M. Goss, Seconded by S. Smith & Carried:-**

Whereas the Harbour Safety Committee provided Council with an update report in March 2016, providing Council with a number of recommendations for implementation as a result of the work done by that committee; and

Whereas the City has implemented the recommendations of the Harbour Advisory Committee as previously approved by Council; and

Whereas the City will continue in its ongoing communication efforts focused on ensuring the safety of the waterways within the City;

Now therefore let it be resolved that that Council hereby disbands the Harbour Advisory Committee; and further

That Council hereby thanks the Harbour Safety Committee Members and all non-voting participants for their contribution and work on this committee to help ensure the safety of the waterways within the City; and further

That bylaw number 157-2014 be hereby repealed.

### **Kenora Baseball League Tax Receipt Request**

#### **6. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora hereby authorizes the issuance of tax receipts for any donation of \$75 or greater made to the City of Kenora on behalf of the Kenora Baseball League (KBL) until December 31, 2017 to be used specifically towards the improvements to the Jaffray Mellick Ball Fields.

### **Minutes of Settlement**

#### **7. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby authorizes the CAO to sign the minutes of settlement for assessments made under Section 40 of the Assessment Act for the years 2009 through 2016 between Canadian Tire Real Estate LI, Municipal Property Assessment Corporation and the City of Kenora; and

That Council hereby approves an appropriation from the Tax Write off Reserve in the amount of \$203,657.89, to offset the cumulative reduction in municipal tax revenues as a result of these minutes of settlement, with any potential shortfall to be taken from the City's contingency reserve; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2016 Operating & Capital Budget at its February 21, 2017 meeting to withdraw funds from the Tax Write off and Contingency Reserves; and further

That Council gives three readings to a by-law to amend the 2016 budget for this purpose.

### **2016 Receivables Write Offs**

#### **8. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council hereby approves the write off of accounts totalling \$46,547.04 in 2013 and \$34,841.45 in 2014 including applicable taxes; and further

That City staff be directed to continue collection efforts on these accounts.

### **All Nations Health Care Service Delivery Ceremonial Signing Costs**

#### **9. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council hereby approves a contribution of \$500.00 towards the costs associated with the official signing ceremony for the All Nations Health Care Service Delivery Ceremonial Signing held on February 16, 2017 which will come from Council's 2017 donations budget; and further

That this significant event clearly furthers the partnership in pursuing an all nations health care delivery system and is in partnership with the City of Kenora, Municipality of Sioux Narrows-Nestor Falls (SNNF), Grand Council Treaty #3 and the Metis Nation.

**Discussion:** This was a historical event for Kenora in the partnerships moving forward in health care.

### **Leonard Kropioski Memorial**

#### **10. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That item #9 from the January 17, 2017 Council meeting to defer the street name change from McQuillan Street to Kroppy's Lane be hereby withdrawn; and further

That Council support the placement of a commemorative plaque in the Kenora Recreation Centre to honour Mr. Len Kropioski and his passion for hockey and recreation.

### **James Road Rate of Speed Traffic Amendment**

#### **11. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to remove the identified 60 kilometers Per Hour Zone for the entire length of the James Road, northwesterly from Highway 658 (Reddit Road) from Schedule "T" – Rate of Speed; and further

That three readings be given to an amending by-law for this purpose.

### **State of Housing Report**

#### **12. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby accepts the 2017 State of Housing Report as a needs assessment for housing in Kenora; and further

That Council hereby directs staff to proceed with a Housing Action Plan to support the housing market through the use of policy tools available to municipalities.

### **Application for a Variance to the Sign License Bylaw**

#### **13. Moved by R. McMillan, Seconded by S. Smith & Carried:-**

That Council denies an application for a variance to the sign by-law 115-2010 seeking approval to advertise on an existing billboard sign located on municipal property on Highway 17 E.

### **Lake of the Woods Cemetery Rates and Fees**

#### **14. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council gives three readings to a new comprehensive Schedule of Rates to be used in connection with the Lake of the Woods Cemetery; and further

That By-law Number 34-2009 be hereby repealed; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a cemetery rate increase at its February 21, 2017 meeting; and further

That this by-Law shall come into force and be in effect upon approval of the Bereavement Authority of Ontario.

### **Community Club Grants**

#### **15. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council of the City of Kenora receives the recommendation from the Parks and Facilities Division Lead approving the grant amount of \$8,000.00 each to Rideout, Central and Evergreen Community Clubs.

### **Museum Annex Project**

#### **16. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council hereby approves an application to Canada Cultural Spaces Fund for the renovation of the Museum Annex and the construction of an addition to the Museum Annex as an art gallery to house the W.J. Phillips collection; and

That Council hereby supports the establishment of a Capital Campaign by the Lake of the Woods Museum to raise funds for the art gallery building project; and further

That Council hereby recommends to the incoming Council of 2018 to commit to the on-going annual provision of operating dollars for the art gallery in a percentage amount commensurate with their current funding to the Lake of the Woods Museum in the amount of 60% of total operating costs, based on the projected total annual operating budget for the new art gallery of \$236,755.

- **Councillor McMillan read a media release following the resolution.**

### **Push for Change Event Support**

#### **17. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council hereby supports the 'Push for Change' fundraising event by waiving the Discovery Center rental charge in the amount of \$197.75 for the luncheon event being held at the Discovery Centre in conclusion of the events in Kenora.

### **Coney Island Music Festival Grant Application Support**

#### **18. Moved by L. Roussin, Seconded by R. McMillan & Carried:-**

That Council of the City of Kenora hereby supports the Coney Island Music Festival's request to name the City of Kenora as a sponsor in their application for funds through

the Kenora & Lake of the Woods Regional Community Foundation for support of the 2017 festival.

### **Zoning Bylaw Amendment D14-17-01 (7044 Coker Road)**

#### **19. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That following a public meeting to hear submissions and public comments in regard to the application for Zoning By-law Amendment D14-17-01 for property described as civic address 7044 Coker Road; and further

That Council accepts the recommendation of the Kenora Planning Advisory Committee; and further

That Council, in lieu of public comments, gives three readings to a by-law to authorize approval of the amendment to change the zoning from Rural (RU) the Black Sturgeon Lake Restricted Development Zone (BSL), and exception to Section 3.13.5, to allow for a lot frontage to depth ratio of 1:7.

### **KACL Partnership Request – Edible Forest Garden**

#### **20. Moved by M. Goss, Seconded by S. Smith & Carried:-**

Whereas the City is supportive of the development of community garden spaces as outlined in sections 1.3.1 and 3.23 of the Official City Plan and also states that it will help by identifying sites including city parks; and

Whereas Council supports community partnerships to pursue projects for the betterment of our citizens and visitors; and

Whereas a community garden promotes locally grown fruits and vegetables making healthy food choices more readily available to those in need in our community creating a healthy food security location; and

Whereas a community partnership with the Kenora Association for Community Living and Seeds for Change Kenora has presented an opportunity for a forest garden project located at the corner of Eighth Avenue South and Fifth Street South, locally known as the “Enchanted Forest” property;

Therefore be it Resolved that Council of the City of Kenora supports the use of this municipal property for the development of a forest garden project and deems it a suitable location for the proposed forest garden; and further

That Council supports the Community Association for Community Living (KACL) and Seeds for Change Kenora in pursuing funding opportunities to move this project through various funding applications and grant opportunities.

### **Enabling Accessibility Grant Agreement Execution**

#### **21. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That Council gives three readings to a bylaw to execute an agreement between the Corporation of the City of Kenora and Employment and Social Development Canada for the provision of creating an accessible link between the existing Rabbit Lake Rotary Way Trail and Birchwood Crescent; and further

That in addition to this connector piece of trail, an accessible decking pathway will connect the paved trail to the water, making Garrow Beach fully accessible; and further

That the CAO be authorized to execute this agreement.

### **Kenora Professional Firefighters Association Collective Agreement**

#### **22. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-**

That Council of the City of Kenora gives three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and the Kenora Professional Firefighters Association Local 943 for the term January 1, 2014 to December 31, 2016.

That the Mayor & Clerk be authorized to execute this agreement.

### **Various Committee Minutes**

#### **23. Moved by L. Roussin, Seconded by C. Wasacase & Carried:-**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- November 23 – Kenora Public Library Board
- January 5 – Environmental Advisory Committee
- January 26 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- November 2 – Kenora Police Services Board
- November 23 – Northwestern Health Unit Board of Health
- November 29 – District of Kenora Home for the Aged Board of Management
- December 8 – Kenora District Services Board; and further

That these Minutes be circulated and ordered filed.

**Councillor McMillan declared a pecuniary interest on this resolution.**

### **Water Wastewater Systems Monthly Summary December 2016**

#### **24. Moved by S. Smith, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the December 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Keewatin Memorial Arena Ceiling and Tender Award**

#### **25. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the City of Kenora accept the bid price submitted by Chris Poate's Finishing Touch, in the amount of \$144,900.00, plus applicable taxes, and further that the City of Kenora approve Chris Poate's Finishing Touch to proceed with the Keewatin Memorial Arena Facility Lighting and Astrofoil Ceiling project.

### **Approval of By-laws**

#### **26. Moved by R. McMillan, Seconded by L. Roussin & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in their present form and presented for Third & Final Reading:~

- #17-2017 - Confirmatory
- #18-2017 - Communications Policy #LS-10-1
- #19-2017 - Social Media Policy #LS-10-2
- #20-2017 - Repeal Harbour Safety Committee Terms of Reference Bylaw #157-2014
- #21-2017 - 2016 Budget Amendment – Canadian Tire Minutes of Settlement
- #22-2017 - Traffic Amendment – James Road Rate of Speed
- #23-2017 - Schedule of Rates and Fees for Lake of the Woods Cemetery
- #24-2017 - Zoning Bylaw Amendment – D14-17-01 – 7044 Coker Road
- #25-2017 – Enabling Accessibility Grant Agreement Execution
- #26-2017 – Kenora Professional Firefighters Association Collective Agreement

### **Notices of Motion**

I, Councillor Mort Goss do hereby give Notice of Motion in keeping with Section 7.12 of Council's Procedural By-law #173-2015, and will, at the next regular meeting of this Council to be held Tuesday, March 21, 2017, bring forward the following motion:

Whereas on May 29, 2008 a Joint Proclamation on Renewed Treaty Based Relationships was signed by the then Grand Chief of Treaty #3, Diane Kelly and former Mayor Len Compton;

Whereas we are people living under the Treaty signed on October 3<sup>rd</sup>, 1873 with distinct cultures and languages and who co-exist within a shared land and territory;

Whereas we are people who accept and respect our distinct differences and share in the celebration of the beauty of those differences;

Whereas we are people who continue to rediscover the true spirit and intent of the Treaty of October 3<sup>rd</sup>, 1873;

Whereas we continue to rebuild our relationships with one another through the restoration of our political, economic and cultural partnerships;

Whereas we continue to work together in securing a brighter future for our youth and future generations through education and economic development;

Therefore be it resolved that the City of Kenora consult with Grand Council Treaty #3 requesting that the flag of Grand Council Treaty #3 fly beside the City of Kenora flag and that a ceremony be conducted addressing the re-building of the relationship.



## Proclamations

- Red Cross Month – March 2017

## Announcements

### The following was highlighted by Council:

1. Councillor McMillan commented about the weekend of Scotiabank Hockey Day in Canada event. The event was to honour what the game of hockey means to Kenora and the committee did a great job engaging the community as a whole. The pride in the community was evident. To the committee, Dan as Chair, did the community proud we were featured on national television and extended internationally as well. To the committee on this event, Council thanked everyone for a great event and engaging the community and bringing everyone together. There has been a lot of positive chatter and it will continue well into the future. Many smiles of pride and few tears of joy as event unfolded.
2. Councillor Smith, concurred with everything that Councillor McMillan said. Council was part of the grand entry and it was a proud moment as a councillor to have the First Nations involved at such an amazing event. To all the city staff, this event could not have been done without all the city staff involved.
3. Mayor Canfield concluded the accolades with when you looked out at the crowd and looked around at people there were thousands of people and participation by not only our residents but from out of town was amazing and when Lanny McDonald stood out there and stated that this was his 7<sup>th</sup> event and this one was far beyond the best, made Kenora stand out and be proud. This event wouldn't have been possible without all the volunteers and it is truly something to be proud of.

## Adjourn to Closed Session

### 27. Moved by R. McMillan, Seconded by L. Roussin & Carried:-

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session at 12:35 p.m. to discuss items pertaining to the following:-

- i) **Personal Matter about an Identifiable Individual (2 matters)**
- ii) **Labour Relations (1 matter)**
- iii) **Education & Training Members of Council (1 matter)**

## Reconvene to Open Meeting

### 28. Moved by C. Wasacase, Seconded by L. Roussin & Carried:-

Council reconvenes to open session at 2:10 p.m. with no reports from its closed session.

## Close of Meeting

### 29. Moved by, Seconded by & Carried:-

That this meeting be now declared closed at 2:10 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2017**

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**Mayor**

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**City Clerk**